



BELEN JESUIT PREPARATORY SCHOOL

Educating young men since 1854 in the tradition of St. Ignatius of Loyola

SPEECH AND DEBATE COACH

Role Description

QUALIFICATIONS:

1. Teaching Certification with proficiency in public speaking
2. 3 or more years experience coaching a National Speech and Debate team
3. Knowledge of Florida Forensics League, Catholic Forensics League, and National Speech and Debate Association tournaments and rules
4. Registered coach in the National Speech and Debate Association
5. Ability to organize logistics for travel arrangements, balance club budget, and communicate with parents

REPORTS TO:

The Speech and Debate Coach reports to the Principal via the Dean of Student Life.

JOB GOAL:

The Speech and Debate Coach is a collaborative, energetic, and positive role model skilled in public speaking who is willing and able to teach students in various styles of elocution. Moreover, the speech and debate coach is able to prepare students to successfully compete in multiple tournaments throughout the year.

The Speech and Debate coach is expected to conduct their responsibilities during and after school hours as moderator of the Speech and Debate Team in conjunction with the other role they serve in the school (faculty, staff, etc.)

RESPONSIBILITIES:

1. Maintain integrity of the Belen Jesuit Speech and Debate team in tournaments across the state and nation.
2. Oversee and maintain the active NSDA chapter of Belen Jesuit.
3. Teach and mentor students in multiple categories of speech and debate in preparation for competition.
4. Conduct practices after school (minimum 2 per week).
5. Attend local CFL, NASDA, and FFL tournaments on weekends.

6. Schedule and attend national tournaments on the team's schedule in accordance with school policies.
7. Register the team for Tournament of Champions, NSDA National Championship, and other major national tournaments.
8. Order supplies and materials necessary for debate-related activities.
9. Creates an environment conducive to learning and appropriate for the physical, social, and emotional development of students.
10. Review judges' evaluations of performances with the students for improvement.
11. Keep active the roster of the team and be up to date on student charges.

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS:

1. Must have the ability to stand and/or walk for extended periods of time.
2. Workday regularly includes multiple or conflicting demands, deadlines, and time pressures.
3. Ability to work a flexible schedule as hours may vary according to the school calendar.
4. Sufficient stamina to occasionally work outside under high-temperature weather conditions.
5. Travel and evening/weekend commitments are required.

EVALUATION:

The Speech and Debate Coach will be evaluated annually by the Dean of Student Life. The evaluation will be based on the Speech and Debate Coach's self-evaluation, the Characteristics of Jesuit Education, and the responsibilities listed above.

This role description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee. Other duties, responsibilities and activities may change or be assigned at any time or without notice.