



Seattle Preparatory School Spanish Teacher

Position Announcement for 2023-2024 school year

School Mission and Description:

Seattle Preparatory School is a Catholic, Jesuit college preparatory school with an enrollment of 785 students. Seattle Prep is guided by its mission statement: *We embrace the Ignatian ideals that God may be found in all things, that each person is sacred and that we are created to serve others in community. Our mission is to form discerning, transformational leaders who are intellectually competent, spiritually alive, open to growth, loving and committed to justice.* Located in the North Capitol Hill neighborhood of Seattle, Seattle Prep seeks qualified professionals to partner in our mission of forming “men and women for others.”

Job Description:

Seattle Prep is seeking a full-time Spanish teacher for the 2023-2024 school year.

World Languages Department Description:

We believe that learning and acquisition of world languages provides opportunities for students to make connections with, participate in, learn from, and become part of both local and international communities. Seattle Prep offers three languages: German, Mandarin Chinese and Spanish.

Our courses are designed to develop cultural awareness, understanding and appreciation of respective communities by helping students develop proficiency in listening, reading, speaking and writing using authentic materials and real-life situations.

Essential Duties & Responsibilities

The primary duty of this position is to teach Spanish by imparting knowledge, skills, and expertise to students. This includes all duties and responsibilities listed in the *Employee Handbook* and the *Terms and Conditions of Employment*.

Minimum Qualifications:

- Bachelor's Degree in Spanish or relevant field
- Expertise with a variety of teaching methodologies
- Demonstrated experience collaborating with colleagues
- Demonstrated commitment to professional growth
- Previous Spanish teaching experience, preferably in a high school

Preferred Qualifications:

- Master's Degree in Teaching, Spanish, or related field of study
- Washington State Teaching Credential, or other appropriate certification
- Experience living in a Spanish-speaking culture
- Native or near-native proficiency in both Spanish and English
- Ability to teach various courses and grade levels

Other Details:

- *Terms of Employment:* This contract will begin on August 17, 2023
- *Reporting:* This position reports to the Assistant Principal for Academics and the Principal
- *Job Classification:* This position is classified as Professional Teaching, Overtime Exempt under the FSLA and WMWA
- *Salary Range:* \$64,000-\$114,000 annually. Any offered salary is determined based on internal equity, internal salary ranges, market data, applicant's skills and prior relevant experience, degrees, and certifications.
- *Benefits:* Benefit Allowance toward medical, dental, and vision, Life and Disability Insurance, Employee Assistance Program, 403(b) Retirement Savings (with employer contributions after first year), FSA and Pre-tax Transportation and Travel Assistance Plans, Identity Theft Protection, Free Lunch Thursdays, Paid Sick and Personal Days, Paid Holidays and Vacation, generous Private Employer PFML Plan
- *Additional Requirements:* Successful completion of criminal history background check and Safe Environment training

Application Process:

If you are interested in applying for this position, please submit a cover letter, resume, and list of three references to Max Bayern, Assistant to the Principal (mbayern@seaprep.org). Please also visit our website, www.seaprep.org, for additional details about Seattle Prep. The application window will close when the position has been filled.

Seattle Preparatory School does not discriminate in its employment decisions or practices on the basis of gender, age, race, color, marital status, honorably discharged veteran or military status, national and ethnic origin, sexual orientation or any disability which can be reasonably accommodated in the administration of its educational policies and school administered programs.