



# FORDHAM PREP

Jesuit Education is Faith, Scholarship & Service

## Staff Position - School Psychologist

### The Institution

Founded in 1841, Fordham Prep is a Catholic Jesuit college preparatory school for young men located on the Rose Hill Bronx campus adjacent to Fordham University in New York City. With approximately 975 students enrolled in grades 9-12, Fordham Prep draws young men of diverse backgrounds from throughout the boroughs of New York City and its surrounding suburbs. Fordham Prep's mission is to form leaders committed to faith, scholarship, and service through a college preparatory education in the Catholic Jesuit tradition.

### The Position

Fordham Prep seeks a School Psychologist to provide clinical services to students and consultative services to the administration, faculty, and parents. The School Psychologist works directly with the School Counseling Department on student referrals from counselors, teachers, and parents. The School Psychologist plans educational and preventative programs for faculty/staff, students, and parents, and works closely with the School Counseling Department and administration to incorporate mental health issues in the four-year guidance curriculum for students.

Ideal candidates will bring experience working with adolescents in a secondary school setting, and be able to support the school's mission of fostering young men of academic excellence and good moral character through a commitment to the ideals of Jesuit education. The ideal applicant will have a clear, bold vision to leverage extensive knowledge and experience of adolescent mental health in order to best serve the needs of our students and families. At the heart of this effort is the value of *cura personalis*, the individual care of every student through a professional relationship that respects his gifts, talents, and experiences. The ideal applicant will combine empathy, cultural awareness, and expertise to respond to the needs of a richly diverse student body.

This is a 10 month per year, non-tenured track staff position with regular hours four days per week from 8:00 a.m. to 4:00 p.m., with occasional evening parent meetings throughout the year. The School Psychologist reports to the Principal and works closely with the Director of School Counseling and the School Social Worker.

### Responsibilities

#### **Student Services:**

- Provides students with professional clinical services including assessment and remediation of academic or learning problems, evaluation and referral of emotional and behavioral difficulties, individual sessions and support groups, and screening for substance abuse.

- Crisis intervention through individual assessments, coordination of referrals for psychiatric evaluation, and communication with parents.
- Monitoring of students receiving counseling outside of the school through regular conversations with therapists and record keeping.

#### **Family Services:**

- Provides consultation for the parents of students receiving clinical services and provides them with referrals for outside services as the case requires.
- Facilitates the re-entry program after hospitalization and conducts on-going follow-up.

#### **Educational Programming:**

- Plans and implements annual prevention education programs for the student body, parents, and faculty/administration.
- Collects, analyzes, and shares school climate data. Uses the data to make recommendations for programming.
- Works with the School Counseling Department, the Assistant Principal for Academics, and the Assistant Principal for Student Life to integrate mental health issues into the guidance and mentoring curriculums.
- Provides parents with information relevant to adolescent development through parent meetings and online resources.

#### **Faculty/Staff Development:**

- Assists faculty with strategies and training to address the needs of students with learning disabilities.
- Provides training for faculty and staff on mental health issues and adolescent development.
- Provides clinical supervision and professional development and training for the School Counseling Department.
- Works with Columbia University to obtain a student intern, provide supervision, and incorporate the intern into appropriate tasks and collaborate with the University's program coordinator.
- Provides supervision and oversight of the substance abuse prevention specialist assigned to Fordham Prep from the Archdiocese of New York Drug Abuse Prevention Program (ADAPP).

#### **Administration:**

- Regular communication with the Assistant Principal for Academics, Assistant Principal for Student Life, and Principal about serious student cases and issues.
- Participation in regular administrative meetings to provide updates on serious student cases.
- Coordination with administrators on re-entry meetings and provision of relevant information in advance related to these cases.
- Development and implementation of policies and protocols for student assessments and compliance with mandated treatment.
- The review of IEP and 504 plans of admitted freshmen and transfer students in collaboration with the Director of School Counseling, Director of Admissions, and Assistant Principal for Academics.

#### **Other:**

- Participation on the Crisis Team.

- Participation on the Student Services Team.
- Preparation of annual professional development plans.
- Completion of annual goals and review.

### **Qualities, Experiences and Skills of the Ideal Candidate**

- Doctorate and NYS licensure in Psychology (PhD or PsyD)
- A commitment to the principles and ideals of a Jesuit education as set forth in Fordham Prep's mission statement.
- Extensive knowledge of adolescent development and interventions.
- Excellent written and oral communication skills.
- Excellent record keeping and organizational skills.
- Extensive experience working in secondary schools.
- Knowledge of/relationships with a network of local, adolescent and family resources, *i.e.*, community counseling centers, hospital-based programs, and private practitioners.
- Proficient in individual and crisis counseling as well as small and large group work, *i.e.*, student support groups and prevention education programming for various populations.
- Experience working with students with learning issues.
- Ability to work effectively and professionally with all constituents, *i.e.*, students, parents, faculty, and staff, who represent diverse backgrounds.

### **Application Process**

Applications will be accepted until the position is filled. Review of applications and interviews will take place as soon as possible and the position will be filled shortly thereafter. The start date will commence as soon as the position is accepted. Please email a letter stating personal interest, a comprehensive resume, and the names and phone numbers of at least two references (who will not be contacted until later in the interview process) to the attention of Dr. Joseph Petriello, Principal, at [employment@fordhamprep.org](mailto:employment@fordhamprep.org).

Fordham Preparatory School is an EOE (Equal Opportunity Employer). This is a 10 month non-tenured track staff position (September to June) with all staff benefits, including medical, retirement, and tuition remission at Fordham Preparatory School and Fordham University.