

Job description - Elementary School / Middle School Teacher - Faculty Position

Chicago Jesuit Academy is currently looking to hire a talented teacher to work in our middle school / upper elementary grade levels.

Students who attend Chicago Jesuit Academy will be the next generation of leaders in the city of Chicago. Talented men and women who wish to be employed by Chicago Jesuit Academy as teachers must demonstrate a past and continued commitment to academic excellence, professional development and the best ideals of the Roman Catholic faith. Strong candidates for teaching positions are disciplined workers, compassionate listeners and tireless advocates for the children they serve. Most importantly, they recognize that Chicago Jesuit Academy will ask them to approach their work as a vocation and make substantial contributions of their time and talents in the service of the students of the Academy. The success of each Academy student hinges upon the determination and excellence of each teacher.

There is no greater relationship at CJA than the relationship between teacher and student.

All faculty will be expected to serve as classroom teachers as well as proctors for a variety of daily and co-curricular activities. He/she is expected to:

- Model the best ideals of the Roman Catholic faith as a “person for others” in the Jesuit tradition.
- Demonstrate a profound commitment to excellence in teaching through professional development.
- Participate in the continued curricular and cultural development of the Academy.
- Be a highly effective classroom manager who adheres to and promotes all Academy policies set forth in staff and student handbooks, especially those regarding student conduct.
- Actively participate in all required orientations, retreats, staff meetings and department meetings.
- Teach up to 15 hours per week of Language Arts and Reading to students across grade levels.

- Maintain detailed and accurate records of student performance as well as unit curriculae, weekly learning plans, and daily lesson plans.
- Plan and chaperone supplementary educational experiences, including retreats and field trips.
- Regularly submit to both peer and formal observations and volunteer for demonstration lessons.
- Communicate regularly with parents about student performance and classroom expectations.
- Perform additional duties as assigned, including but not limited to one minor duty, such as proctoring breakfast, and one major duty, such as teaching a daily half-hour formation course or proctoring lunch/recess.
- Support the development of the Academy by sharing the school's mission with friends and the benefactors who support the scholarship needs of Academy students.
- Strong candidates will have knowledge of the Ignatian Pedagogical Paradigm and believe in an education that forms the whole person — *cura personalis* in the Jesuit tradition. These candidates will also be expected to have outstanding interpersonal skills, excellent organizational skills and relevant teaching experience. Certification and a master's degree in one's desired subject area are preferred.

Please apply on our website, www.cjacademy.org

Mission: Chicago Jesuit Academy (CJA) is a full-scholarship lower and middle school for young men from modest economic backgrounds who could not otherwise access a well-resourced, faith-based college prep education in the Catholic tradition. We support and advocate for CJA students and alumni as well as other children of modest means as they progress to and through college prep high schools, post-secondary education and the transition to meaningful careers and citizenship. CJA invites students to become persons for others who aspire to be open to growth, loving, intellectually competent, religious and committed to doing justice.

Means: Located in the Austin neighborhood on Chicago's West Side, CJA enrolls students without regard for their past levels of academic achievement. We use small class sizes, rigorous extended school days and an 11-month school year to develop each student as a whole person in accord with the Jesuit mission and tradition. CJA shares best practices with other schools, and we partner with the broader community to

promote access to better educational resources and a deeper understanding of the obstacles to educational equity. The disciplined sacrifices of CJA's students, alumni, parents, faculty, staff, volunteers and benefactors make the success of our mission possible.

Non-discrimination Policy: *Chicago Jesuit Academy, in accordance with our Jesuit tradition, is committed to fostering a diverse community of outstanding faculty, staff and students, as well as ensuring equal educational opportunity, employment, and access to services, programs and activities, without regard to an individual's race, color, national origin, religion, age, disability, sex (except in matters of admission and enrollment), gender identity/expression, sexual orientation, marital status, pregnancy, predisposing genetic characteristic or military status. Employees, students, applicants or other members of the CJA community (including but not limited to vendors, visitors, and guests) may not be subjected to harassment that is prohibited by law, or treated adversely or retaliated against based upon a protected identity.*