



Full Time Literacy Coach for Upper School at Holy Trinity School

Holy Trinity, a Catholic elementary school in the Jesuit Tradition in Washington, DC (Georgetown), is seeking a Fulltime Literacy for grades 5th - 8th. At this time we are looking to add a full-time team member to our Instructional Support Department, as a Literacy Coach and Curriculum Specialist. The person should have substantial experience working with students who have language-based learning differences. The ideal candidate will be trained in at least one of the following programs: Multisensory Math, Orton-Gillingham, Wilson, Energizing Readiness, LETRS or Language Foundations.

Summary of Position: The Upper School literacy coach provides and leads literacy instruction and assessment, school-wide, through a combination of intervention, coaching and coordinating support staff. This position begins in August 2021 and is a ten month position. The literacy coach reports to the Instructional Support Coordinator.

Job Duties:

- Run multiple classes for students in 5th through 8th graders, who qualify with testing or teacher recommendations, in Executive Functioning, Organization and Upper Language Foundations work.
- Teach or aid students in higher level mathematical concepts using multisensory techniques.
- Work cooperatively and collaboratively with other professionals in planning instruction to meet the needs of diverse learners.
- Provide and support literacy assessment and data analysis.
- Serve as a resource for teachers (5th through 8th grade), administrators and families
- Coordinate literacy support, including organizing schedules and instruction for support staff.
- Ensure accurate and appropriate record keeping and reporting
- Experience implementing a cumulative, systematic and explicated, structured literacy curriculum.
- Writing quarterly reports about the student that they are working with to share with teachers, administrators and parents.

Qualifications:

- Master's Degree in Education, Special Education or related field
- K-12 Reading Specialist License, preferred
- Minimum of 3 years experience in a K-8 school or equivalent environment.
- Extensive knowledge of Phonological Awareness and the role that it plays in aiding with language foundation.

To apply: Send cover letter and résumé to Angela Grady at agrady@htsdc.org.