



UNIVERSITY OF DETROIT JESUIT

HIGH SCHOOL AND ACADEMY

ENGLISH TEACHER

Job Summary: University of Detroit Jesuit High School and Academy is seeking an outstanding, highly qualified English teacher for the 2022-23 school year. Responsibilities include helping students develop an awareness and appreciation of the importance and value of literature by teaching grade 12 World Literature and grade 8 Language Arts. The ideal candidate must be a relationship builder, have excellent communication and interpersonal skills and be well trained in content knowledge and teaching strategies including the use of primary sources and inquiry-based instruction.

Our Mission: University of Detroit Jesuit High School and Academy is committed to providing the highest quality Jesuit Catholic college preparatory education for young men throughout metropolitan Detroit. University of Detroit Jesuit, in collaboration with parents, will challenge its students to go beyond academic excellence, to be reflective, to be committed to the service of faith and promotion of justice, and to be “Men for Others.”

Our School: U of D Jesuit strives to develop graduates who are open to growth, committed to doing justice, loving, religious, and intellectually competent. Every employee must be committed to understanding, promoting, and modeling the mission and vision of U of D Jesuit in their day-to-day activity. U of D Jesuit prohibits the abuse and mistreatment of students and takes seriously any report of suspected abuse. Every employee is required to adhere to policies relating to boundaries with students, report any suspicious and inappropriate behaviors promptly, and attend abuse risk management training as scheduled.

Application Procedures: Submit cover letter, resume, and a completed teacher application form (located at <https://www.uofdjesuit.org/quicklinks/employment-opportunities>) along with copies of transcripts and teaching certificate to the email address indicated on the application form.

U of D Jesuit reserves the right to close this posting prior to its original end date once a sufficient number of applications have been received.

Compensation: Commensurate with qualifications and experience. Full benefits package also included.

Reports to: Chairperson, English Department

Employment Category: Full-time, Exempt, 10-month

Duties and Performance Responsibilities: A day consists of five (5) teaching periods, one (1) lunch period, one (1) homeroom period, one (1) period given to perfecting or other School duty as the Principal or his assistant may assign, and at least one (1) period unencumbered by instructional or

supervisory responsibilities to provide time for planning, student conferences, preparation for effective teaching and attention to major program improvement and innovation.

The Teacher's services shall include the preparation and correction of examinations, proctoring, and substitution. Also included are the customary conferences with students and parents; individual guidance of students; service on faculty committees; active service in studying departmental and School problems; preparation of syllabi; attendance at commencement, faculty meetings and other School functions; and such other professional services as in the judgment of the Principal, the needs of the School shall require.

Faculty members are expected to participate in appropriate professional development activities in order to stay current in their assigned teaching fields, program and discipline, as well as in the delivery of remote learning. Additionally, faculty members must be willing to be open to the concepts of Catholic social teaching as well as Ignatian pedagogy, or the education of the whole person. Attendance at professional development days as determined by the Principal is mandatory. Professional development days may be scheduled prior to the first day of classes and during the school year.

Qualifications and Experience: A Bachelor's degree in English and Michigan teaching certification with a BA endorsement is required. Master's degree preferred.

Other Skills and Abilities:

- Knowledge of synchronous and asynchronous remote learning instruction.
- Ability to effectively utilize digital applications and software such as Microsoft Office Suite, Google Suite, Adobe, Zoom, etc.
- Ability to implement policy and procedures.
- Strong communication, organizational, and interpersonal skills.

This posting documents the general nature and level of responsibility associated with this position. It is not intended to be a comprehensive list of all activities, duties and responsibilities required of incumbents. It is not intended to limit or modify the right of any supervisor to assign, direct and monitor the work of employees under their supervision.

University of Detroit Jesuit High School and Academy is an Equal Opportunity Employer and considers all candidates for employment equally regardless of age, color, national origin, race, sex, disability status, protected veteran status, or any other characteristic protected by law. Because of its status as a religious entity the school may consider a candidate's religious affiliation in its employment decisions, consistent with State and Federal law.

11-15-22