



# UNIVERSITY OF DETROIT JESUIT

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## HIGH SCHOOL AND ACADEMY

### ENGLISH TEACHER (GRADES 10 AND 11)

**Job Summary:** University of Detroit Jesuit High School and Academy is seeking an outstanding, highly qualified English teacher for American Literature in grade 10 and British Literature in grade 11. Responsibilities include helping students develop an awareness and appreciation of the importance and value of literature and language. The ideal candidate must be a relationship builder, have excellent communication and interpersonal skills and be well trained in content knowledge and teaching strategies including the use of primary sources and inquiry-based instruction. This position is currently open for the 2024-2025 school year.

**Our Mission:** We are a Catholic school in the Jesuit tradition dedicated to academic excellence, forming students to become **Men for Others** with Jesus as the model, and guiding them in the creation of a hope-filled future, all for the Greater Glory of God.

**Our Vision:** To be the leading school in southeast Michigan for young men and families seeking a community committed to academic excellence and the formation of the whole person.

**Our School:** U of D Jesuit strives to develop graduates who are open to growth, committed to doing justice, loving, religious, and intellectually competent. Every employee must be committed to understanding, promoting, and modeling the mission and vision of U of D Jesuit in their day-to-day activity. U of D Jesuit prohibits the abuse and mistreatment of students and takes seriously any report of suspected abuse. Every employee is required to adhere to policies relating to boundaries with students, report any suspicious and inappropriate behaviors promptly, and attend abuse risk management training as scheduled.

**Application Procedures:** Submit cover letter, resume, and a completed Teacher Application Form (located at [www.uofdjesuit.org/jobs](http://www.uofdjesuit.org/jobs)) to the email address indicated on the application form.

*U of D Jesuit reserves the right to close this posting prior to its original end date once a sufficient number of applications have been received.*

**Compensation:** Commensurate with qualifications and experience. Full benefits package also included.

**Reports to:** the Principal, with additional oversight provided by the Assistant Principals and the Department Chairperson

**Employment Category:** Full-time, Exempt, 10-Month

**Duties and Responsibilities:** The teacher's day consists of five (5) teaching periods, one (1) lunch period, one (1) homeroom period, one (1) period given to perfecting or other School duty as the Principal or his assistant may assign, and at least one (1) period unencumbered by instructional or supervisory responsibilities to provide time for planning, student conferences, preparation for effective teaching and attention to major program improvement and innovation.

The Teacher's services shall include the preparation and correction of examinations, proctoring, and substitution. Also included are the customary conferences with students and parents; individual guidance of students; service on faculty committees; active service in studying departmental and School problems; preparation of syllabi; attendance at commencement, faculty meetings and other School functions; and such other professional services as in the judgment of the Principal, the needs of the School shall require.

Faculty members are expected to participate in appropriate professional development activities in order to stay current in their assigned teaching fields, program and discipline, as well as in the delivery of remote learning. Attendance at professional development days as determined by the Principal is mandatory. Professional development days may be scheduled prior to the first day of classes and during the school year.

**Qualifications, Experience and Abilities:**

- A Bachelor's degree in English and Michigan teaching certification with a BA endorsement is required. Master's degree preferred.
- U of D Jesuit partners with Clarkston Community Schools for Shared Services. The successful candidate must be willing to participate in Shared Services as a condition of employment.

**Other Skills and Abilities:**

- Passion and competency to engage students in a rigorous college preparatory curriculum.
- Ability to effectively utilize digital applications and educational technology software for a student-centered learning model and varied instructional strategies.
- Knowledge and commitment to diversity, equity, and inclusive classroom management strategies.
- Collaborative nature in teaching, curriculum development, and community engagement to foster positive working relationships with students and faculty.
- Ability to implement policy and procedure as well as a commitment to professional development through incorporating Jesuit pedagogical practices.
- Strong communication, organizational, and interpersonal skills.

**Physical Working Conditions:**

- Must be able to lift light weight objects (1 to 10 pounds) with no repetitive bending or stooping. Occasionally lift average weight objects (10 to 20 pounds).
- Prolonged periods sitting at a desk and working on a computer.

**Working Environment:** Regular exposure to favorable conditions such as those found in a normal office.

*This posting documents the general nature and level of responsibility associated with this position. It is not intended to be a comprehensive list of all activities, duties and responsibilities required of incumbents. It is not intended to limit or modify the right of any supervisor to assign, direct and monitor the work of employees under their supervision.*

University of Detroit Jesuit High School and Academy is an Equal Opportunity Employer and considers all candidates for employment equally regardless of age, color, national origin, race, sex, disability status, protected veteran status, or any other characteristic protected by law. Because of its status as a religious entity the school may consider a candidate's religious affiliation in its employment decisions, consistent with State and Federal law.