



Director of Christian Service
Faculty Position
JOB DESCRIPTION

Title:

Director of Christian Service

Role:

Full-time faculty member

Reporting:

The position reports directly to the Director of Campus Ministry and is responsible to the Principal.

OVERVIEW OF THE SCHOOL:

Loyola School is a Jesuit, Catholic, independent, coeducational, college preparatory secondary school located in New York City, with a student enrollment of approximately 220 young men and women. Founded in 1900 with the unique combination of the strengths of both the Jesuit and American Independent School traditions, Loyola is the only Jesuit, independent and coeducational high school in the New York City / Tri-State area. Loyola School students strive to become young men and women who are open to growth, academically excellent, religious, loving, and committed to doing justice. Loyola School is committed to challenging its students religiously, intellectually, physically, and socially.

OVERVIEW OF RESPONSIBILITIES:

Loyola seeks a full time Director of Christian Service for the academic year beginning September 2024. Teachers at Loyola hold students accountable to high levels of academic excellence in a rigorous college preparatory program, and this should be reflected in their own professional standards and commitment.

In the tradition of *cura personalis* (care for each individual across each of their dimensions), Loyola's teachers are also expected to participate and be engaged in the life of the school outside the classroom; an ability and desire to contribute to the co-curricular and spiritual life of the school is required.

The Director of Christian Service of Loyola School is a member of the Campus Ministry Department, which is chaired by the Director of Campus Ministry. The Director of Christian Service collaborates with the Director of Campus Ministry in promoting the school's Ignatian identity, particularly in the articulation of the service of faith and promotion of justice. The Director of Christian Service implements both the required and optional components of the school's four-year, required Christian Service program. Specifically, the Director of Christian Service is responsible for the active service component of the school's program; the class-time component

of the school's curriculum; organizing/running the school's optional service trips; participating in the culture of the school; other responsibilities as directed by the principal. A more detailed description can be found on the school's web page on the "Careers" section under the "About" tab.

Necessary Skills:

Some teaching experience in Jesuit/Catholic education preferred, and a commitment to the mission of Jesuit education and a knowledge of Catholic social justice issues are required. A 4-year degree is required and a Master's degree in a related field or in Education is preferred.

Status:

The position is a 10-month faculty position from the beginning of September to the end of June (with some occasional program administration required in the summer).

Typical Level of Interaction:

Requires interaction with all School departments in addition to students and families.

Equal Employment Opportunities:

It is the school's policy to provide equal employment opportunities to all applicants for employment, consistent with federal, state and local laws. Accordingly, all applicants for employment are to be treated without regard to race, color, religion, sex, age, national origin or citizenship status, qualified handicap, sexual orientation, marital or veteran's status or inconsequential handicaps. This policy pertains to every aspect of an individual's relationship with the School.

Applications:

Interested candidates should submit a cover letter and resume electronically by **May 15, 2024** to employment@loyolanyc.org. Please include the words "Director of Christian Service" in the subject line.

All prospective employees are required to complete a necessary background check and mandatory fingerprinting.

Salary Range: \$70,000 - \$90,000, depending on experience level