**CRISTO REY JESUIT HIGH SCHOOL – TWIN CITIES** 

**POSITION DESCRIPTION**

[www.cristoreytc.org](http://www.cristoreytc.org)

**Job Title:** **Campus Minister**

**Reports To:** Director of Jesuit Mission and Identity

**Location:** 2924 4th Ave S, Minneapolis, MN 55408

**FTE/Classification:** Full-time, 11 months, non-exempt

**Primary Functions:**

Serve as a pastoral minister for students, coordinate and lead the retreat program, and assist in facilitating worship and service opportunities.

Strengthen and maintain a Campus Ministry program that provides an integrated spiritual, social, leadership, academic, and holistic formation for students at Cristo Rey Jesuit High School.

**Essential Duties and Responsibilities include, but are not limited to:**

* Coordinate and facilitate all retreats for students, including all content and logistics;
* Provide training and formation for the student retreat leader teams (seniors);
* Plan and facilitate regularly scheduled prayer opportunities for students;
* Be present to meet and build relationship with students who need mentorship, conversation, or spiritual guidance, in order to create the sense of *cura personalis* in our school community–we strive to make sure all students know they are cared for spiritually, mentally, physically, and emotionally;
* Assist the other Campus Minister in facilitating monthly liturgies for the school;
* Supervise and mentor the Assistant Campus Minister (Jesuit Volunteer) in their duties (service program, daily Examen prayer, and other responsibilities);
* Plan and promote summer opportunities for students (service, retreats, other theological/spiritual programs);
* Meet regularly with the Campus Ministry team and Director of Jesuit Mission and Identity to collaborate on Campus Ministry activities;
* Collaborate closely with Administration, grade-level Deans, faculty, and others in coordinating, planning, and running events impacting students;
* Attend regularly scheduled Religion Department meetings and collaborate with the Religion Department with various tasks as assigned or needed;
* Attend regularly scheduled Ignatian Identity Program sessions in the first three years of employment and a two-day summer Ignatian Retreat for New Employees at the end of the first year;
* Collaborate and coordinate on a confidential level with school counselors about possible students with pastoral needs or concerns;
* Be available for communication with families as needed;
* Possibly teach a section of a Religion class;
* Promote the Catholic and Jesuit mission and identity of our school; and
* Perform other duties as assigned.

**Requirements**

* Ability to communicate effectively both orally and in writing
* Commitment to the mission of Cristo Rey Jesuit High School
* Ability to support the Catholic and Jesuit character of the school
* Experience with interfaith outreach
* Ability to prioritize and “juggle” multiple projects and requests
* Excellent organizational and time management skills, especially with multi-tasking various programs

**Preferred Qualifications**

* Bachelor’s or higher academic degree in Theology or related field
* Experience in an urban setting as well as a multicultural setting
* Experience with high-school aged youth
* Preferred bilingual English/Spanish
* Exposure to Ignatian Spirituality and/or Jesuit Education

**Salary:** Salary commensurate with experience. Benefit package includes: health, dental, life, short-term and long-term disability insurance, 401k, and generous paid time off and holidays.

**To apply:** Send cover letter and resume to Fr. Thomas Bambrick, SJ, Director of Jesuit Mission and Identity, at thomasbambrick@cristoreytc.org

**Contact**

Fr. Thomas Bambrick, SJ

Director of Jesuit Mission and Identity

Phone: (612) 545-9733

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