



## St. John's Jesuit High School & Academy

*Men for Others*

St. John's Jesuit High School & Academy located in Toledo, Ohio is in search of a full-time Vice President of Development. The VP of Development identifies, cultivates, secures and oversees major gifts, annual giving, planned giving, capital gifts and builds the endowment to support the school's operating fund, capital projects and financial aid scholarships. In addition to overseeing a donor portfolio, the VP of Development oversees the day-to-day operations of the development department which includes a staff of up to 10 employees.

Successful candidates will develop an overarching strategy for his/her team that includes appropriate donor cultivation, personal contact, effective solicitation and ongoing relationship building. Qualified candidates will possess a bachelor's degree and 10-20 years of experience in development including but not limited to: annual gifts, planned giving, alumni relations, and major donor relations including researching, planning, cultivation and solicitation. Previous campaign experience is a plus. Candidates must possess strong written and oral communication skills along with above average relationship building skills. Thorough understanding of donor based software such as Raiser's Edge is required.

### Employee Benefits Include:

- 18 Paid Holidays
- 10 days paid vacation days the year in which your employment begins, 15 paid vacation days the January following your hire date, 20 paid vacations days the second January following your hire date.
- Employer paid Life and AD&D Insurance.
- Option to purchase additional Voluntary Life Insurance without evidence of insurability.
- Robust health, dental and vision insurance and access to Health and Dependent care Flexible Spending Accounts.
- An Employee Assistance Program that offers free access to counseling services for the employee and any dependents.
- A positive work environment focused on the betterment of the young men at St. John's Jesuit High School Academy.
- Tuition assistance for son(s) of employees to attend St. John's.
- An employer who sees each employee, as well as each student, as an individual person and strives for a work environment where that individual person is treated with dignity and respect.
- 40 days of fully paid maternity leave with the ability to use vacation time to supplement additional paid time off.
- 10 days of fully paid paternity leave with the ability to use vacation time to supplement additional paid time off.
- Options for faith formation and spiritual growth.

**Salary Range:** \$90,000-\$125,000 per year

**Travel Requirements:** This position requires travel both locally and throughout the United States. Travel may be required up to 20% of the time including overnight travel for approximately 3-4 weeks a year.

Interested candidates please submit resume and cover letter to Michael Downing at [Mdowning@sjtitans.org](mailto:Mdowning@sjtitans.org).