

A.M.D.G.
Xavier College Preparatory High School

Academic Counselor

Xavier College Preparatory High School is currently seeking an academic counselor for a full-time position for the upcoming academic year. The ideal candidate will have experience counseling at the high school level, preferably with experience and appreciation for the Jesuit model of education. In addition to being a full-time member of the faculty, duties include participation in an ongoing teacher formation program, assisting in the daily needs of the school community, and moderating or assisting in at least one extracurricular program offered by the school.

Qualifications

- Minimum of BS degree in subject area; MA, MS, or M Ed preferred or a combination of an unrelated bachelor's degree and appropriate professional experience.
- Counseling experience required,

Competencies

- Care for a full caseload of students and assist them throughout their school years at Xavier.
- Mentor and advise students as they navigate their academic, emotional and spiritual growth.
- Coordinate and schedule meetings with students and their family throughout the year.
- Write letters of recommendation for students including, but not limited to college applications.
- Assist with all counseling programs throughout the school year.
- Develop and grow relationships through attendance at regional and national conferences as well as local college visits.
- Understand and commit to the Profile of the Ignatian Educator and the Ignatian Pedagogical Paradigm.
- Attend departmental and faculty meetings.
- Collaborate with students, parents, faculty and staff.

The ideal candidate will meet the following minimum requirements for any position at Xavier College Prep:

- Serve as a guide with and for students on their formation journey in a Jesuit high school.
- Demonstrate respect and professionalism at all times, in keeping with the school's mission and Jesuit identity.
- Effectively relate to students and build positive relationships.
- Display excellent communication skills.
- Demonstrate the willingness and ability to listen, developing mutual trust with students and colleagues.
- Demonstrate the willingness to work with a diverse student body.

About Xavier and how to apply:

Xavier College Preparatory is a Roman Catholic high school that actively seeks, educates, and nurtures young men and women from a wide variety of ethnic, socioeconomic, and religious backgrounds in the Coachella Valley. In the tradition of St. Ignatius of Loyola, the founder of the Society of Jesus, Jesuit education is committed to the development of the whole person through a challenging educational experience, spiritual and religious formation, and co-curricular involvement. Supporting the role of parents as primary educators, our entire school program is dedicated to developing conscientious leaders and agents of change who are intellectually competent, open to growth, committed to justice, religious, loving and compassionate in service to others for the greater glory of God.

Interested applicants should submit a resume and cover letter to Marcie Quagliani at mquagliani@xavierprep.org

