



PROGRAM COORDINATOR | Christian Service

This 0.8 FTE position includes teaching Ignatian Service & Social Justice classes to seniors - the culmination of a four-year Christian Service experience. Within the Theology department and with the support of the Christian Service Director, the Program Coordinator will collaboratively design and teach this curriculum while supporting other Christian Service programs. This position will include classroom instruction and Christian Service program management. An additional 0.2 teaching position may also be available to qualified candidates.

- Support Christian Service programs, including the Sophomore Day of Service, the Junior year service commitment, and Immersive social justice programs
- Meet regularly with Christian Service Director, Theology Department

Minimum Candidate Requirements

- A degree (either BA or MA) in Theology, Sociology, or related field (Theology degree preferred)
- Combination of experience in
 - Classroom instruction (esp. Theology)
 - Program, event, and/or activity organization/direction
 - Social justice initiatives, service, and/or community engagement

Desirable Candidate Qualities

Degree in Education, Theology, or Sociology; teaching credential; passion for social justice, social change, community service; knowledge and experience of Catholic Social Teaching; experience teaching in Catholic, Jesuit education; ability, willingness to take initiative

Physical Demands and Work Environment

Must be able to stand for the majority of the teaching periods. Must be able to walk through the classroom and maneuver in tight spaces between desks, etc. Dealing with the students can entail kneeling or squatting, stooping, and bending from 50-70 degrees at the waist on an occasional to frequent basis. Must be able to exert up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects (textbooks, materials, classroom desks). The teacher must see and hear on a continuous basis as well as speak frequently. Positions may vary from standing, sitting, or walking. The teacher must have manual dexterity to use office equipment, manipulate books and other learning materials, and assist students in various activities. The teacher must have repetitive movement of fingers and hands for keyboarding. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The work environment will vary from potentially very loud situations such as cafeterias to more moderate situations such as classrooms or large group professional settings.